

OFFICE OF THE CHIEF OF POLICE

SPECIAL ORDER NO. 24

November 30, 2011

**SUBJECT:** INVESTIGATIVE RESPONSIBILITY FOR MISSING JUVENILE  
INVESTIGATIONS - REVISED

**EFFECTIVE:** IMMEDIATELY

**PURPOSE:** This Order revises Department Manual Section 4/712.10, *Missing/Found Persons*, to require that Area detectives retain the investigative responsibility for all missing juvenile investigations, even after the missing juvenile reaches 18 years of age. This Order supersedes Operations Order No. 5, *Child Abduction/Missing Juvenile Procedures*, dated November 30, 2004.

**Note:** Operations Order No. 5 remains in effect except for the information regarding the closure of missing juvenile investigations.

The Detective Operations Manual and the Manual of Juvenile Procedures will be updated to reflect the procedures set forth in this Order. For procedures pertaining to the closure of missing juvenile investigations, refer to the Chief of Detectives Notice, *Missing Juvenile Investigative Follow-Up Procedures - Revised*, dated March 21, 2011.

**PROCEDURE: MISSING/FOUND PERSONS - REVISED.** Department Manual Section 4/712.10, *Missing/Found Persons*, is amended to state, in part, the following:

Missing juvenile cases shall not be closed and reentered into the Missing and Unidentified Persons System/National Crime Information Center or the Detective Case Tracking System as an adult missing due to the missing juvenile reaching 18 years of age, and shall no longer be transferred to the Missing Persons Unit, Detective Support and Vice Division. The concerned Area detectives shall retain investigative responsibility for all missing juvenile cases, even after the missing juvenile reaches 18 years of age. The case shall not be closed or cancelled until the missing juvenile/person has been found.

**The remainder of the section remains unchanged.**

**AMENDMENT:** This Order revises Section 4/712.10 of the Department Manual.

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**MONITORING RESPONSIBILITY:** The Chief of Detectives, Detective Bureau, shall have monitoring responsibility for this directive.

**AUDIT RESPONSIBILITY:** The Commanding Officer, Internal Audits and Inspections Division, shall review this directive and determine whether an audit or inspection shall be conducted in accordance with Department Manual Section 0/080.30.

A handwritten signature in black ink, appearing to read 'Charlie Beck', with a stylized, cursive script.

CHARLIE BECK  
Chief of Police

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